



S.No.

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**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY
KAKINADA KAKINADA – 533 003, ANDHRA PRADESH**

**APPLICATION FOR TRANSCRIPTS OF PG COURSES
(To be submitted through the college where studying)**

Name of the Student : _____

Course : _____ Branch : _____

H.T. No. :

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College where studying: _____
/ studied _____

DETAILS OF TRANSCRIPTS REQUIRED

1. Set of Memos of Marks (If the space is insufficient write details on back – side)

| SNo | Course | Year-Sem | Month & Year | Month & Year | Month & Year | Month & Year |
|-----|--------|----------|--------------|--------------|--------------|--------------|
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2.Total No. of Marks Memos in a set (a) : _____

No. of Sets required (b) : _____

3. Transcript of Provisional Certificate (c) : _____

Total amount paid towards cost of Transcripts = [(axb)+c] xRs.45 = Rs. _____

SB Collect Ref. No. _____ dt. _____ (enclosed)

Name of the Bank: _____

Signature of Applicant

FORWARDED

Place :

Date :

Signature of the Principal
(with office seal)

INSTRUCTIONS

The students who require their transcripts have to submit duly filled – in prescribed application for issue of transcripts, to the Principal, along with the necessary total amount of fee (@45-00 per transcript) SB Collect payment receipt. The amount of fee must be paid through online at [ONLINE SBI.COM](https://www.sbi.com).
